|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **WEEK 11 Day 2** | **Group Members Working on Task** | **Check if In Progress** | **Check if Completed** | **Group Approval** | **Instructor Approval** |
| **Research Question Approved** | All Members | Completed | Completed | Approved | Approved |
| **Assign Manager Roles** | All Members | Completed | Completed | Approved | Approved |
| **Project Plan Memo** | Angel | Completed | Completed | Approved | Approved |
| **Research Log** | Tony | Completed | Completed | Approved |  |
| **Work Log** | James | Completed | Completed | Approved |  |

|  |  |
| --- | --- |
| **Attendance Day 1** (please note when group members arrive)  James, Angel, Kareem, Tony | **Attendance Day 1** (please note when group members arrive) |

|  |  |
| --- | --- |
| **Homework Day 1** All Members- Research, Angel – Memo James – work log | **Homework Day 2** |

**Comments:**